

# COMPREHENSIVE COMBINED ANNUAL SECURITY REPORT



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## Annual Security Report

### Jeanne Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act, signed in 1990, is a federal [statute](#) codified at [20 U.S.C. § 1092\(f\)](#), with implementing regulations in the [U.S. Code of Federal Regulations](#) at [34 C.F.R. 668.46](#). (Title II of Public Law 101-542), which amended the “Higher Education Act” of 1965 (HEA).

The law was amended in 1992, 1998, 2000, and 2008. The 1998 amendments renamed the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” in memory of a 19-year-old student from Lehigh University who was raped and killed in her dorm in 1986. Her murder unleashed a reaction of campus crimes reported throughout the nation. In general, it is known as the “Clery Act” and is found in section 485(f) of HEA.

In March 7, 2013, the “Violence Against Women Reauthorization Act” of 2013 (VAWA) was approved (Public Law 113-14). The VAWA includes amendments to the “Clery Act”.

### Crime Statistics

This report uses the information gathered by the Office of Student Affairs, campus safety, and local law and order agencies and comprehends information of the last three (3) years of criminal incidences occurred in the Campus and adjacent areas. These changes require that institutions divulge statistics, policies, and programs related to partner and domestic violence, sexual assault, harassment, drugs, alcohols, and fire weapons; among other changes. Specifically, these changes added or modified requirements related to:

- Disclosure of statistics related to the number of incidents of partner and domestic violence, sexual assault and stalking
- Disclosure of statistics of the new Hate Crimes categories
- Implementation and disclosure, of the institutions, of programs to prevent partner and domestic violence, sexual assault, and stalking, including:
  - Primary prevention and sensitivity programs for new students and for the employees; and continuous prevention and sensitivity campaigns for students and employees
- Disclosure of procedures that victims must follow if a violence crime occurs
- Implementation and disclosure, of the institutions, of disciplinary action procedures in case of partner and domestic violence, sexual assault, and stalking, including descriptions of each procedure used by the institution, the standard of evidence used in each disciplinary

procedure and the range of protective measurements that the institution can offer to the victim.

- Dispositions that ensure that procedures are fast, fair, and impartial;
- Dispositions that indicate that the procedures are directed by officers who receive annual training; and ensure equality of opportunities for the accuser and for the accused to have other people present during the procedures including an advisor of his/her selection. Even though the HEA is a law that governs the administration of all secondary education federal programs, the HEA, as used in this handbook, refers only to the “Clery Act” and to other safety and protection requirements applicable to institutions under the HEA.

This compliance is monitored by the United States Department of Education that can impose penalties of up to \$35,000 per violation, against institutions for each infraction and can suspend institutions from participating in federal student financial aid programs.

### **Obtaining the annual Security Report**

You may request a hard copy of the Annual Security Report and crime statistics in the Admission office, for your campus in Puerto Rico or Orlando. You can also obtain a copy of the report by visiting the following web addresses,

For students in Puerto Rico: [www.mechtech.edu/cc/](http://www.mechtech.edu/cc/)

For students in Orlando: [www.mtifl.com/cc/](http://www.mtifl.com/cc/)

### **Responsibility for the annual Security Report**

In Puerto Rico, The Occupational Director, Security Department, Dean for Student Affairs and the Counselor, are responsible for compiling the Annual report and yearly stats, and in Orlando, the Director Mrs Mayra Sanchez who will be responsible for gathering the annual information and statistics for the report. These persons will be considered the Campus Security Authority (CSA). For contact information refer to Appendix #8 of this handbook, List of CSAs.

### **Definition of a CSA**

A CSA is a person referred to as a campus security authority by the Clery Act. CSA's are a vital part of data collection for the annual safety and security report.

The Clery Act requires Mech Tech Institute (MTI) and Mech Tech College (MTC) to provide an annual safety and security report. In addition to input from law enforcement, certain staff positions are designated as Campus Security Authorities (CSA) for the purpose of providing information for this report. CSAs are usually found in departments responsible for, but not limited to, student and campus activities, safety/security, discipline, human resources or judicial proceedings. This designation also includes any individual who has been specified by MTC or MTI to receive and report offenses.

CSA's are responsible for reporting the number of crimes and incidents as described in the Clery Act that occur on campus. These numbers are then included in the federally mandated Clery Report, which is distributed every year in the beginning of October.

The following are designated CSA's at MTI:

- Campus Director
- Vice President for Education

The following are designated CSA's at MTC: Please refer to Appendix 7 of this manual

- Counselors
- Vice President of Student Affairs
- Vice President for Administration
- Occupational Directors
- Private Security

Note: For specific contact information, please refer to Appendix # 7 of this handbook

#### **Mech Tech Institute (MTI) and Mech Tech College (MTC) Emergency Preparedness Exercises:**

For the communication to be effective in case of an emergency, it is vital that all members of the institutional community know who is in charge of the responsibilities; the President and/or the Operations Manager Officer are the ones who can authorize class and/or work suspension. The Vicepresident of Student Affairs is the person in charge of internal and external communications and all information requirements petitions for the media.

Members of the Emergency Management Team: MTC y MTI

I. Sarah Mendez, Operating Manager Officer (MTC/MTI)

2. Mayra Sanchez, Vice President for Planning and Development (MTC- MTI)

3. Agüilda Gómez, Vice President for Administration (MTC)

4. Isaías Rojas, Vice President for Education (MTC)

5. Lydia Rojas, Vice President of Student Affairs (MTC)

6. Francisco Colón, Chief Analytics Officer (MTI)

7. José Maldonado, Comptroller (MTC/MTI)

8. Mayra Sánchez, Campus Director (MTI)

9. Maintenance Personnel

### **Duties and Responsibilities of the Emergency Management Team:**

At MTC/MTI, we establish and maintain communication and coordination of required activities with the agencies that provide services in case of emergency, including the following:

- a. National Weather Service
- b. Civil Defense (State and/or Municipal)
- c. Fire Department
- d. Police Department
- f. Health Department, Hospitals, and Municipal Hospitals

### **DURING an Earthquake**

a. If you are inside a building and feel or there is an alert that an earthquake is occurring, you must do the following:

- Do not become desperate and keep calm
- Do not stand under door frames
- In general, you must stay inside until the strong movement of building has passed; if possible, seek cover under a table or desk; if there is none, cover the head with your arms and seek the safest place under strong and safe furniture and immediately stay out of doors and crystal windows.

b. If you are in an exposed area, stay away from posts, trees, and high buildings.

c. If you are inside a running vehicle, you must stop and park far from posts, trees, and high buildings.

3. After the Earthquake has passed:

The Vice President for Planning and Development will activate the general Emergency Plan and must await instructions to proceed with the building's evacuation. If you are by yourself, exit the building carefully and go to a safe area.

You must be alert for aftershocks, seism of less intensity and magnitude that follow a strong earthquake as these can cause secondary movements. Even though these movements are less than the main earthquake, some can cause damages by knocking down loose objects and already debilitated structures. Aftershocks can follow for months even though their frequency and size tends to diminish with time.



## EMERGENCY PLAN: FLOODS

Floods are usually caused by overflowing of rivers and gorges as a result of heavy rain and extended periods of these events. In the coast, they occur as a result of storms, hurricanes, and other atmospheric disturbances.

### Response to Floods WARNING

a. The Vice President for Planning and Development will provide instructions to the other Vice Presidents who will alert the institutional community of the emergency and the course of action to follow.

### Response to Floods without Warning

a. The President will activate the Emergency Plan and will provide instructions to the Vice Presidents, Directors and/or personnel in charge who will alert the institutional community and the course of action to follow.

## ACTION PLAN FOR FIRES AND RESCUE

1. When the alarm rings and/or when the fire warning is made, the Fire Department will be notified immediately. Students, teachers, and other institutional personnel must be alert in their classrooms and designated work areas until their supervisors give orders of abandoning the building; if that is the case.

The personnel in charge of directing the emergency team, with the help of their corresponding supervisors, will initiate the evacuation of classrooms, laboratories, and other institutional dependencies in order and making use of the closest EXIT doors. Students, teachers, and other institutional personnel must obey and comply with the instructions received from personnel in charge of the evacuation and those located in the EXIT doors (EXIT).

When taking the stairs, you must do it in an orderly fashion and making use of the rails to avoid drops. During the process, the movement of persons on the other direction will not be allowed.

Once outside the building, the students, teachers, and all institutional personnel that is not directly related to work with the emergency, will meet in the students' parking lot and will await the corresponding instructions from the institution's administration.

## PERSONNEL TRAINING

1. All personnel assigned to key positions in the Emergency Plan, specially the fire-prevention team, will be instructed and familiarized with the property and the building to be protected and with the conservation and use of fire extinguishers and other type of protection equipment available in the building.

MTI and MTC participate in training exercises for emergency preparedness.

## **Responsibility for Personal Safety and Security**

Personal safety and security is everyone's responsibility. Staying informed is the first step to ensure that our campus facilities will be as safe and secure as possible for all to use and enjoy. The fundamental mission of this group is to provide a safe environment that is feasible for the development of the students, instructors, employees, and visitors on the institutions premises.

### **Reporting of criminal actions and emergencies**

MTI students can direct their complaints to the Vice President of Student Affairs or the Vice President for Administration by conduit of the Education Coordinator. During the evenings, the complaints can be directed to the Education Coordinator or the designated officer and the corresponding incident forms will be completed.

Daytime administrative personnel may direct their complaints to the Vice President of Student Affairs or the Vice President for Administration/Fiscal Officer by conduit of the Human Resources Specialist and/or Education Coordinator. During the evenings, the complaints may be directed to the Educational Coordinator or the designated officer and the corresponding incidents forms will be completed. More information can be obtained from MTI institutional catalog page 19 section 3.4.

MTC students can direct their complaints to the Vice President of Student Affairs, Counselors, Private security, Vice President for Administration or the Occupational Director. During the evenings, the complaints can be directed to the Occupational Director or the designated officer and the corresponding incident forms will be completed.

During the evenings, the complaints may be directed to the Occupational Director or the designated officer and the corresponding incidents forms will be completed.

### **Confidential Reporting**

We encourage anyone who witnessed or has been a victim of a crime to immediately report the incident by dialing 911 or for a non-emergency, 1 (877) 800 8033 in Puerto Rico and 1 407 487-1111 in Orlando. Crimes can be reported on a voluntary, confidential basis for inclusion in the Annual Security Report. The purpose of a confidential report is to maintain anonymity, yet it allows MTI, MTC to take steps to ensure your future safety and that of others. With such information, the school can keep an accurate record of the number of incidents involving students, employees and visitors and alert the campus community to potential danger if necessary. Reports filed on a confidential basis are counted and disclosed in the annual crime statistics for the school. MTI encourages all licensed mental health professionals and school counselors to refer persons they are counseling to report crimes on a voluntary, confidential basis by contacting the office of the Education Coordinator, if and when they deem appropriate.

MTC, encourages all licensed mental health professionals and school counselors to refer persons they are counseling to report crimes on a voluntary, confidential basis by contacting the office of the Occupational Director, Private Security, Vice President of Student Affairs and the Counselors.

Additionally, each year, all counselors report Clery-reportable crimes, if any were received. Each of these reports is reviewed by the office of the counselors, occupational Director or Human Resources to confirm it meets the requirements under the Clery Act.

### **Reporting of crimes to the campus community**

The IT Department publishes the crime statistics online at following addresses:

Crime statistics for students in Orlando, <http://www.mtifl.com/cc/> crime statistics for students in Puerto Rico, <https://www.mechtech.edu/seguridad-en-el-campus/> yearly, in addition the result will be posted on the bulletin boards and a hard copy will be provided to the students upon request.

“The Professional Counselor will make recommendations and referrals that he or she deems necessary, as appropriate, by including without limitation, referrals to psychologists, physicians, or any other health specialist.”

### **Law Enforcement Agency responsible for MTI and MTC**

#### **Law Enforcement Agency responsible for MTI**

The campus resides within the jurisdiction of the Orlando Police Department. The Orlando Police department will work closely with the Education Coordinator as incidents occur and they will conduct any follow up investigations that are required.

#### **Law Enforcement Agency responsible for MTC and Arrest Procedure**

The campus resides within the jurisdiction of the Puerto Rico, Police Department. The Puerto Rico, Police Department will work closely with the Private security as incidents occur and they will conduct any follow up investigations that are required.

#### **Arrest Procedure**

“Mech Tech’s private security may carry out arrests as per the Rules of Criminal Procedure of Puerto Rico.” – This is due to the fact that arrests cannot be carried out under any circumstance, except for these two provided under the following Rule: (1) the crime being committed in presence of the private security guard, with the latter immediately arresting the perpetrator, or (2) in case of a felony offense, if the security guard has well founded reasons to believe that the arrested person committed the offense.

#### **Agreements with the Puerto Rico Police Department**

Only individuals affected/victims are able to request Police intervention, unless Mech Tech College is a victim as well. Investigations carried out by MTC and MTI for disciplinary purposes are exclusively internal. Our private security will be requesting Police intervention anytime the circumstances pose a threat to the community’s safety.

### **Maintaining safety and security on campus**

The security personnel regularly monitor the conditions of all facilities within the campus and specifically focus on issues related to safety.

All requests for service involving security-related issues are treated with priority.

Regularly monitors the campus with close circuit cameras and all lighting and repairs are affected in a timely manner.

#### **Informing students and employees about campus security procedures and practices**

Security procedures and practices are addressed at orientation programs for new students and employees.

The Human Resources Specialist in coordination with the Vice President for Administration/Fiscal Officer is responsible for providing workshops and orientations to the personnel regarding crime prevention and criminal acts.

#### **Procedures for campus notifications during and emergency**

MTI and MTC utilize an audible alarm followed by verbal instructions to alert all campus personnel of an emergency or dangerous situation. MTI, MTC will also send out email, using Office 365, voicemail and text messages to all staff, faculty and students. The alarm will be sent with specific instructions to seek safe shelter, or remain in place. Prior to the alert being sent MTI, MTC, will verify the incident with the responding police agency. Updates on the incidents will be transmitted based on the information provided by the police on site. The alerts will be sent out by the Occupational Director or Vice-President Dean.

#### **Informing the larger community**

The IT Department is responsible for all releases to the media.

#### **Programs that are offered to inform students and employees about crime prevention**

MTI and MTC Prevention will be conducting and has been conducting various programs for students and employees. Notification of the various programs is done by mail to all students and flyers are also posted on the bulletin boards. The programs will be run by the respective police departments, different health professionals, and external resources.

#### **I. PROGRAMS REGARDING DOMESTIC VIOLENCE, SEXUAL HARASSMENT, ALCOHOL ABUSE AND MORE TO BE ADMINISTERED IN 2023:**

<b>Fecha</b>	<b>Recinto/Centro</b>	<b>Tema</b>	<b>Recurso</b>
<b>8 de enero de 2024</b>	<b>Caguas Mayagüez Vega Baja</b>	<b>Orientación sobre Valores Medulares</b>	<b>Personal de la Vicepresidencia de</b>

			<b>Asuntos Estudiantiles</b>
<b>9 de enero de 2024</b>	<b>Bayamón Ponce</b>	<b>Orientación sobre Valores Medulares</b>	<b>Sra. Jessica Acosta, Consejera Profesional</b>  <b>Sra. Sara Barreto, Consejera Profesional</b>
<b>10 de enero de 2024</b>	<b>Mayagüez</b>	<b>Charla Manejo de Emergencias y Desastres Huracanes, Terremotos y Tsunamis</b>	<b>Sr. Nelson Román, Negociado para el Manejo de Emergencias y Administración de Desastres Mayagüez.</b>
<b>30 de enero 2024</b>	<b>Ponce</b>	<b>Charla Manejo de Emergencias y Desastres Huracanes, Terremotos y Tsunamis</b>	<b>Sr. Rubén Rivera Vélez Negociado para el Manejo de Emergencias y Administración de Desastres Ponce.</b>
<b>1 de febrero de 2024</b>	<b>Vega Baja</b>	<b>Masculinidades Saludables y Equidad de Género</b>	<b>Recurso: Tainishia Santiago Centro de Ayuda a Víctimas de Violación</b>
<b>1 de febrero de 2024</b>	<b>Vega Baja</b>	<b>Entrega de Opúsculos: Cannabis, Bebidas Energizantes y Vaping</b>	<b>Sra. Greysa Bracero Enfermera de Mech-Tech</b>
<b>6 de febrero de 2024</b>	<b>Vega Baja</b>	<b>Entrega de Pruebas de COVID y material promocional</b>	<b>PRYMED</b>
<b>7 de febrero de 2024</b>	<b>Caguas</b>	<b>Career Fair</b>	<b>Personal de la Vicepresidencia de Asuntos Estudiantiles Colocaciones</b>
<b>Febrero 12 2024</b>	<b>Orlando</b>	<b>Orientación General</b>	<b>Mayra Sanchez</b>
<b>Febrero 13 2024</b>	<b>Orlando</b>	<b>Orientación General</b>	<b>Mayra Sanchez</b>
<b>24 de abril de 2024</b>	<b>Caguas</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y Documento 49.1 de ACCET</b>	<b>Personal de Asuntos Estudiantiles</b>
<b>28 de febrero de 2024</b>	<b>Mayagüez</b>	<b>Charla de Prevención de Sustancias Controladas</b>	<b>Sr. Wilson Valentín Profamilia</b>
<b>4 de marzo de 2024</b>	<b>Ponce</b>	<b>Charla de Prevención Violencia entre Parejas</b>	<b>Sr. Wilson Valentín Profamilia</b>
<b>4 de marzo de 2024</b>	<b>Ponce</b>	<b>Charla de Prevención Acoso sexual, Sexting, Cyber Acosos y Bullying</b>	<b>Sr. Wilson Valentín Profamilia</b>
<b>7 de marzo de 2024</b>	<b>Mayagüez</b>	<b>Pruebas de Prevención de Enfermedades de Transmisión</b>	<b>Clínica PREVEN</b>

		<b>Sexual</b>	
<b>13 de marzo de 2024</b>	<b>Caguas</b>	<b>Uso de Sustancias</b>	<b>Sr. Abner Quiñones Proyecto NAVI</b>
<b>14 de marzo de 2024</b>	<b>Mayagüez</b>	<b>Charla de Prevención Acoso Sexual, Sexting, Cyberacoso y Bullying</b>	<b>Sr. Wilson Valentín Profamilia</b>
<b>25 de marzo de 2024</b>	<b>Mayagüez</b>	<b>Orientación Bullying y Reglamento de Estudiantes</b>	<b>Sra. Jessica Acosta Consejera Profesional de Mech-Tech</b>
<b>3 de abril de 2024</b>	<b>Caguas</b>	<b>Manejo de Emociones y Uso de Sustancias</b>	<b>Sr. Abner Quiñones Proyecto NAVI</b>
<b>3 de abril de 2024</b>	<b>Mayagüez</b>	<b>Charla de Prevención Marihuana</b>	<b>Sra. Gretzel Rodríguez ASSMCA</b>
<b>8 de abril de 2024</b>	<b>Caguas</b>	<b>Manejo de Emergencias</b>	<b>Sr. Ayala Manejo de Emergencias de Caguas</b>
<b>8 de abril de 2024</b>	<b>Caguas</b>	<b>Ley 111 – Alcohol y Drogas</b>	<b>Sr. Joel Pacheco ACAA</b>
<b>8 de abril de 2024</b>	<b>Caguas</b>	<b>Manejo de Emergencias</b>	<b>Sr. Ayala Manejo de Emergencias de Caguas</b>
<b>8 de abril de 2024</b>	<b>Mayagüez</b>	<b>Charla de Vehículos Hurtados</b>	<b>Policía de Puerto Rico</b>
<b>9 de abril de 2024</b>	<b>Caguas</b>	<b>Vehículos Hurtados</b>	<b>Sr. Neris Policía de Puerto Rico</b>
<b>9 de abril de 2024</b>	<b>Mayagüez</b>	<b>Charla de Vehículos Hurtados</b>	<b>Policía de Puerto Rico</b>
<b>10 de abril de 2024</b>	<b>Caguas</b>	<b>Mi paquete de Bienestar</b>	<b>Sra. Sara I. Barreto Díaz Consejera Profesional de Mech-Tech</b>
<b>11 de abril de 2024</b>	<b>Bayamón</b>	<b>Consumo de Alcohol y sus Consecuencias</b>	<b>Sra. Maritza Fuentes ASSMCA</b>
<b>11 de abril de 2024</b>	<b>Caguas</b>	<b>Ley 111 – Alcohol y Drogas</b>	<b>Sr. Joel Pacheco ACAA</b>
<b>11 de abril de 2024</b>	<b>Caguas</b>	<b>Mi paquete de Bienestar</b>	<b>Sra. Sara I. Barreto Díaz Consejera Profesional de Mech-Tech</b>
<b>11 de abril de 2024</b>	<b>Mayagüez</b>	<b>Charla de Prevención Infecciones de Transmisión Sexual</b>	<b>Sr. Wilson Valentín Profamilia</b>
<b>16 de abril de 2024</b>	<b>Ponce</b>	<b>Orientación Nuevo Ingreso</b>	<b>Sra. Jessica Acosta Consejera Profesional de Mech-Tech</b>

<b>16 de abril de 2024</b>	<b>Vega Baja</b>	<b>Alcohol y Medicamentos</b>	<b>Sra. Yisell Quiñonez ASSMCA</b>
<b>23 de abril de 2024</b>	<b>Bayamón</b>	<b>Violencia Intrafamiliar</b>	<b>Mariangellys Soto ASSMCA</b>
<b>24 de abril de 2024</b>	<b>Mayagüez</b>	<b>Charla de Prevención de Violencia entre Parejas</b>	<b>Sr. Wilson Valentín Profamilia</b>
<b>24 de abril de 2024</b>	<b>Mayagüez</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y el Documento 49.1 de ACCET</b>	<b>Sra. Jessica Acosta Consejera Profesional de Mech-Tech</b>
<b>24 de abril de 2024</b>	<b>Vega Baja</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y Documento 49.1 de ACCET</b>	<b>Sra. Galimary Villanueva Consejera Profesional de Mech-Tech</b>  <b>Greysa Bracero Enfermera de Mech-Tech</b>
<b>25 de abril de 2024</b>	<b>Caguas</b>	<b>Mesa Informativa Violencia Domestica/Acoso Sexual</b>	<b>Sra. Sara I. Barreto Díaz Consejera Profesional de Mech-Tech</b>  <b>Sra. María de los Ángeles Enfermera de Mech-Tech</b>
<b>25 de abril de 2024</b>	<b>Mayagüez</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y el Documento 49.1 de ACCET</b>	<b>Sra. Jessica Acosta Consejera Profesional de Mech-Tech</b>
<b>25 de abril de 2024</b>	<b>Vega Baja</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y Documento 49.1 de ACCET</b>	<b>Sra. Galimary Villanueva Consejera Profesional de Mech-Tech</b>  <b>Greysa Bracero Enfermera de Mech-Tech</b>
<b>29 de abril de 2024</b>	<b>Ponce</b>	<b>Charla de Prevención de Sustancias Controladas y Alcohol</b>	<b>Sr. Wilson Valentín Profamilia</b>
<b>29 de abril de 2024</b>	<b>Ponce</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y Documento 49.1 de ACCET</b>	<b>Sra. Jessica Acosta Consejera Profesional de Mech-Tech</b>
<b>29 de abril de 2024</b>	<b>Vega Baja</b>	<b>Orientación Nuevo Ingreso</b>	<b>Sra. Galimary Villanueva Consejera Profesional de Mech-Tech</b>
<b>30 de abril de 2024</b>	<b>Bayamón</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y el Documento 49.1 de</b>	<b>Sra. Sara Barreto Consejera Profesional de Mech-Tech</b>

		<b>ACCET</b>	<b>Sr. Emanuel Pagán Oficial de Retención</b>
<b>30 de abril de 2024</b>	<b>Mayagüez</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y el Documento 49.1 de ACCET</b>	<b>Sra. Jessica Acosta Consejera Profesional de Mech-Tech</b>
<b>1 de mayo de 2024</b>	<b>Bayamón</b>	<b>Orientación sobre el Procedimiento de Quejas o Querellas y el Documento 49.1 de ACCET</b>	<b>Sr. Emanuel Pagán Oficial de Retención</b>
<b>2 de mayo de 2024</b>	<b>Vega Baja</b>	<b>Relaciones de Pareja: Relaciones tóxicas versus sanas estrategias para prevenir el ciclo de maltrato</b>	<b>Departamento de Salud de Puerto Rico División de Madres, Niños y Adolescentes</b>
<b>7 de mayo de 2024</b>	<b>Vega Baja</b>	<b>Prevención Drogas y Alcohol</b>	<b>Sra. Tatiana Carolina MADD Mothers Against Drunk Driving</b>
<b>Mayo 6 2024</b>	<b>Orlando</b>	<b>Orientacion General</b>	<b>Mayra Sanchez</b>
<b>Mayo 7 2024</b>	<b>Orlando</b>	<b>Orientacion General</b>	<b>Mayra Sanchez</b>
<b>23 de mayo de 2024</b>	<b>Caguas</b>	<b>Orientación de Nuevo Ingreso</b>	<b>Sra. Sara I. Barreto Díaz Consejera Profesional</b>
<b>25 de mayo de 2024</b>	<b>Bayamón</b>	<b>Mesa Informativa Drogas/Acoso Sexual</b>	<b>Sr. Emmanuel Luna Pagan Oficial de Retención de Mech-Tech</b>
<b>29 de mayo de 2024</b>	<b>Mayagüez</b>	<b>Prevención Alcohol y Medicamentos Mezcla Mortal</b>	<b>Sra. Gretzel Rodríguez ASSMCA</b>
<b>30 de mayo de 2024</b>	<b>Mayagüez</b>	<b>Prevención del uso de Bebidas Energizantes</b>	<b>Sra. Gretzel Rodríguez ASSMCA</b>
<b>12 de junio de 2024</b>	<b>Vega Baja</b>	<b>Opioides, Drogas emergentes y el cerebro</b>	<b>Sra. Yisell Quiñonez ASSMCA</b>
<b>13 de junio de 2024</b>	<b>Mayagüez</b>	<b>Clínica de Prevención Pruebas de VIH</b>	<b>Migrant Health Center</b>
<b>27 de junio de 2024</b>	<b>Mayagüez</b>	<b>Charla sobre Acoso Sexual, Ciberacoso y Sexting</b>	<b>Sr. Wilson Valentin, Pro familia</b>
<b>17 de julio de 2024</b>	<b>Vega Baja</b>	<b>Bebidas Energizantes</b>	<b>Sra. Yisell Quiñonez ASSMCA</b>
<b>22 de agosto de 2024</b>	<b>Mayagüez</b>	<b>Charla de Prevención sobre Abuso de Sustancias Controladas y Alcohol</b>	<b>Sr. Wilson Valentin, Pro familia</b>
<b>28 de agosto de 2024</b>	<b>Caguas</b>	<b>PREVEN: Clínica de Enfermedades de Transmisión</b>	<b>María de los Ángeles González,</b>



		<b>Sexual</b>	<b>Sara I. Barreto Díaz Vicepresidencia de Asuntos Estudiantiles</b>
<b>28 de agosto de 2024</b>	<b>Caguas</b>	<b>Orientación sobre Violencia Domestica</b>	<b>Sra. Tania Ayala Sra. Christina Burgos Municipio de Caguas</b>
<b>28 de agosto de 2024</b>	<b>Vega Baja</b>	<b>Marihuana y sus derivados</b>	<b>Sra. Yisell Quiñonez ASSMCA</b>
<b>Agosto 7 2024</b>	<b>Orlando</b>	<b>Orientación General</b>	<b>Mayra Sanchez</b>
<b>Agosto 8 2024</b>	<b>Orlando</b>	<b>Orientación general</b>	<b>Mayra Sanchez</b>
<b>9 de septiembre de 2024</b>	<b>Caguas</b>	<b>Charla: Prevención a la Agresión Sexual</b>	<b>Oficina de la Mujer Proyecto de Apoyo a Sobrevivientes de Asalto Sexual Municipio de Caguas</b>
<b>11 de septiembre de 2024</b>	<b>Vega Baja</b>	<b>Prevención de Violencia Sexual</b>	<b>Sra. Sheila Alers Centro de Ayuda a Víctimas de Violación</b>
<b>12 al 20 de septiembre de 2024</b>	<b>Bayamón Caguas Mayagüez Ponce Vega Baja</b>	<b>Celebración de la Constitución de los Estados Unidos de Norteamérica</b>	<b>Sara I. Barreto Díaz Consejera Profesional de Mech-Tech</b>
<b>16 de septiembre de 2024</b>	<b>Caguas</b>	<b>Orientación Nuevo Ingreso</b>	<b>Sra. Sara I. Barreto Díaz Consejera Profesional</b>
<b>Date</b>	<b>Branch</b>	<b>Theme</b>	<b>Resource</b>
1/31/2023	Ponce	<b>Violence in Relationships</b>	Wilson Valentín Pro-Family
1/31/2023	Ponce	<b>Sexual Harassment, Cyberbullying, Sexting and Bullying</b>	Wilson Valentín Pro-Family
2/01/2023	Mayagüez	<b>Controlled Substances</b>	Wilson Valentín Pro-Family
2/01/2023	Mayagüez	<b>Sexual Harassment, Cyberbullying, Sexting and Bullying</b>	Wilson Valentín Pro-Family
3/01/2023	Mayagüez	<b>Violence in Relationships</b>	Wilson Valentín Pro-Family

3/07/2023	Ponce	<b>Prevention of Sexually Transmitted Infections</b>	Wilson Valentín Pro-Family
3/07/2023	Ponce	<b>Controlled Substances</b>	Wilson Valentín Pro-Family
3/14/2023	Bayamón	<b>Alcohol Consumption Prevention</b>	Paola Adames ASSMCA
3/20/2023	Caguas	<b>Alcohol and Medications</b>	Ms. Susane Y. López Arroyo ASSMCA
3/23/2023	Mayagüez	<b>Earthquake and Tsunami Drill</b>	Vice Presidency of Student Affairs Jessica Acosta, Counselor Carmen Rosado, Library Director
3/23/2023	Ponce	<b>Earthquake and Tsunami Drill</b>	Vice Presidency of Student Affairs Jessica Acosta, MTC Professional Counselor
3/28/2023	Caguas	<b>Prevention of Alcohol Use and Abuse</b>	Ms. Susane Y. López Arroyo ASSMCA
4/19/2023	Caguas	<b>Psychosocial and Legal Aspects of Domestic Violence</b>	Ms. Maria del Rosario Abrams Office of the Procurator for Women (Online)
4/19/2023	Bayamón	<b>Psychosocial and Legal Aspects of Domestic Violence</b>	Ms. Maria del Rosario Abrams Office of the Procurator for Women (Online)
4/19/2023	Vega Baja	<b>Psychosocial and Legal Aspects of Domestic Violence</b>	Ms. Maria del Rosario Abrams Office of the Procurator for Women (Online)
4/24/2023	Mayagüez	<b>Prevention of the Use of Energy Drinks</b>	Gretzel Rodriguez ASSMCA
4/27/2023	Mayagüez	<b>Prevention of Sexually Transmitted Infections</b>	Wilson Valentín Pro-Family
5/21/2023	Ponce	<b>Sexual Harassment, Cyberbullying, Sexting and Bullying</b>	Wilson Valentín Pro-Family

5/29/2023	Ponce	<b>Sexual Harassment, Cyberbullying, Sexting and Bullying</b>	Wilson Valentín Pro-Family
5/30/2023	Bayamón	<b>Sexual Violence: a reality</b>	Andrea Zambrana Rape Victim Help Center
6/06/2023	Bayamón	<b>Electronic Cigarette and Vape</b>	Paola Adames ASSMCA
6/07/2023	Caguas	<b>Things to Consider for Emergencies on: Finances, Functional Diversity and Pets</b>	State Emergency Management
6/12/2023	Caguas	<b>Guidance on the Regulation on Illegal Use and Abuse of Alcohol</b>	Student Affairs Vice Presidency Staff
6/12/2023	Mayagüez	<b>Guidance on the Regulation on Illegal Use and Abuse of Alcohol</b>	Jessica Acosta MTC Professional Counselor
6/12/2023	Vega Baja	<b>Guidance on the Regulation on Illegal Use and Abuse of Alcohol</b>	Greysa Bracero TCM Nurse
6/13/2023	Ponce	<b>Guidance on the Regulation on Illegal Use and Abuse of Alcohol</b>	Jessica Acosta MTC Professional Counselor
6/20/2023	Ponce	<b>Guidance on the Regulation on Illegal Use and Abuse of Alcohol</b>	Jessica Acosta MTC Professional Counselor
7/05/2023	Mayagüez	<b>Controlled Substances</b>	Wilson Valentín Pro-Family
7/11/2023	Bayamón	<b>HIV Prevention Clinic</b>	Preven Clinic
8/24/2023	Mayagüez	<b>Prevention of E-Cigarette Use</b>	Gretzel Rodriguez ASSMCA
8/31/2023	Mayagüez	<b>Sexual Harassment, Cyberbullying, Sexting and Bullying</b>	Wilson Valentín Pro-Family
9/05/2023	Ponce	<b>Sexual Harassment, Cyberbullying, Sexting and Bullying</b>	Wilson Valentín Pro-Family
9/06/2023	Caguas	<b>Orientation Jeanne Clery Act</b>	Vice Presidency for Student Affairs/Academic Director Staff

9/06/2023	Mayagüez	<b>Controlled Substances</b>	Wilson Valentín Pro-Family
9/06/2023	Mayagüez	<b>Orientation Jeanne Clery Act</b>	Jessica Acosta MTC Professional Counselor
9/07/2023	Caguas	<b>Substance Use</b>	NAVI Project
9/07/2023	Mayagüez	<b>Orientation Jeanne Clery Act</b>	Jessica Acosta MTC Professional Counselor
9/11/2023- 9/29/2023	MTI	<b>Information Table: Drugs and Alcohol Abuse/Sexual Harassment/Sexual Assault/Rape/Domestic Violence/Emergency Plan</b>	Mayra Sánchez, Campus Director
9/11/2023	Caguas	<b>Orientation Jeanne Clery Act</b>	Vice Presidency for Student Affairs/Academic Director Staff
9/12/2023	Ponce	<b>Controlled Substances</b>	Wilson Valentín Pro-Family
9/12/2023	Ponce	<b>Orientation Jeanne Clery Act</b>	Jessica Acosta MTC Professional Counselor
9/12/2023	Vega Baja	<b>Delivery of Booklet on Harassment Delivery of Booklet on Drug Abuse</b>	Greysa Bracero TCM Nurse
9/14/2023	Mayagüez	<b>Violence in Relationships</b>	Wilson Valentín Pro-Family
9/14/2023	Vega Baja	<b>Orientation Jeanne Clery Act</b>	Greysa Bracero TCM Nurse
9/18/2023	Vega Baja	<b>Orientation Jeanne Clery Act</b>	Greysa Bracero TCM Nurse
9/19/2023	Ponce	<b>Violence in Relationships</b>	Wilson Valentín Pro-Family
9/21/2023	Mayagüez	<b>Alcohol and Drugs Deadly Mixture</b>	Gretzel Rodriguez ASSMCA

9/25/2023	Caguas	<b>Sexual Assault</b>	Rape Victim Help Center
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### **Additional crimes added to the category of hate crimes**

The current regulations added the crimes of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property to the list of crimes that must be reported in the hate crimes statistics.

### **Programs established to address the topics of sexual assault, domestic violence, dating violence and stalking**

MTI and MTC counselors address these topics at the beginning of every term for both new and existing employees and students. Counselors are available in Puerto Rico along with Human Recourses in Orlando to discuss any of these issues confidentially, on a one and one basis.

1. Dating Awareness:
2. Domestic Violence Awareness and Prevention
3. Rape
4. Sexual assault
5. Stalking

### **MTI, MTC Sexual misconduct policy for students regarding: Preserving evidence of criminal activity, sexual assault, Domestic Violence and Dating Violence**

The Sexual Assault Protocol stipulates that “the victim will be contacted in a period of 24 to 72 hours. Upon being contacted, the victim will then be summoned in order to begin the counseling process by strengthening all the professional mental health help received outside of the Institution, so that the victim can reintegrate to the students’ community, in case he or she wishes to do so.”

“The Professional Counselor will make recommendations and referrals that he or she deems necessary, as appropriate, by including without limitation, referrals to psychologists, physicians, or any other health specialist.”

Sexual Misconduct Policy – Please refer to <https://www.mechtech.edu/wp-content/uploads/2024/04/Politica-de-asalto-sexual-con-las-agencias-de-servicios-por-recinto-Rev.-2024.pdf>

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. ("Title IX") prohibits discrimination education programs or activities that receive Federal financial assistance. Sexual Misconduct, as defined in this policy is a form of sex discrimination prohibited by Title IX.

The following policies and guidelines are established for students who seek information and assistance with intervention strategies should they be a victim of or witness to sexual harassment or assault. If the event involves an employee, it must be reported to the Vice-President for Administration and/or the Branch Campus Coordinator. If it involves a student, in PR the incident must be reported to the Vice-President of Student Affairs or to the Counselor. If it involves a student, in Orlando the incident must be reported to the Occupational Director. Mech Tech College has a Counseling Records Management Policy. Said policy highlights that all records created by the Counselors of our Institution are archived in the Office of Counseling and Orientation. All records are safely kept and guarded by the Counselors within those offices. Records are kept under lock and key anytime the Counselor is not physically present in his or her Office. In order to provide information contained in the records to any third party, the customer (student) must provide a written authorization about the disclosure of information by specifying the use and restrictions that he or she approves of his or her information.

MTI, MTC is committed to arrange medical assistance to the student and offer first aid. In addition, it will coordinate any assistance with the local police Department. Any attempt to violate any portion of this policy is considered sufficient evidence of having committed the violation itself. The use of alcohol or other drugs will not be accepted as a defense or mitigating factor to a violation of this policy. Please refer to the drugs and alcohol abuse policy for further information: <https://www.mtifl.com/wp-content/uploads/2015/06/Reglamento-sobre-Uso-Ilegal-de-Drogas-y-Abuso-de-Alcohol-2023-INGL.pdf>

These policies apply regardless of the complainant's or respondent race, ethnicity, gender, sexual orientation, religion, age, nationality or ability. Also, prohibitions against discrimination and harassment do not extend to statements or written materials that are germane to the classroom or academic course of study.

The Title IX Act and MTI, MTC also prohibit gender-based harassment, which may include acts of verbal, non- verbal, physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

If you or someone you know may be the victim of any type of sexual misconduct, you are strongly urged to seek immediate assistance.

Assistance can also be obtained from the Title IX Coordinator;  
Mr. César Toro at phone number (787) 744-1060 ext 1040

## **Definitions**

### **Sexual Harassment**

For purposes of this policy, sexual harassment is unwelcome sexual advances, requests for sexual favors, verbal, or visual conduct based on sex constitute sexual harassment when:

- Submission to the conduct is an explicit or implicit term or condition of employment, or
- Submission to or rejection of the conduct is used as the basis for an employment decision, or
- The conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.
- The conduct is sufficiently severe, persistent or pervasive that it has the effect of unreasonably interfering with, limiting or depriving someone of the ability to participate in or benefit from the university's educational program, activities and/or employment, and is;

- Based on power (quid pro quo), the creation of a hostile environment, or retaliation.

Sexual harassment is conduct based on sex, whether directed towards a person of the opposite sex or same sex, and may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented “kidding” or “teasing,” “practical jokes,” jokes about obscene or visual material and physical contact such as patting, pinching, or brushing against another person’s body. It also includes unwelcome communications (verbal or written) of a sexual nature; failure to accept the termination of a consensual relationship with repeated and persistent requests and behavior.

## **Sexual Misconduct**

Sexual misconduct encompasses a range of behavior used to obtain sexual gratification against another’s will or at the expense of another. Sexual Misconduct includes sexual harassment, sexual assault, and any conduct of a sexual nature that is without consent, or has the effect of threatening or intimidating the person against whom such conduct is directed. State laws vary on defining acts which constitute sexual misconduct. Generally sexual misconduct can involve any of the following acts:

- Intentionally indecent and/or offensive actions that are of a sexual nature including, but not limited to voyeurism, exposure, sexually explicit communication (i.e., electronic and voice messages, photos, pictures, graphics, etc.)
- Sexually explicit touching or attempt of such touching. This includes, but is not limited to, the touching, either directly or through clothing, of another person’s genitalia, breasts, inner thigh, or buttocks of any person with a clothed or unclothed body part or object;
- Exposing his or her genitals under circumstances likely to cause affront or alarm;
- Having sexual contact in the presence of a third person or persons under circumstances likely to cause affront or alarm;
- Having sexual intercourse or deviate sexual intercourse in a public place in the presence of a third person;
- Soliciting or requesting another person to engage in sexual conduct under circumstances in which she/he knows that her/his requests or solicitation is likely to cause affront or alarm;

## **Sexual Assault**

Sexual assault is physical contact of a sexual nature without clear, voluntary, intelligent, or knowing consent. In the state of Florida, and Puerto Rico sexual assault is legally referred to as sexual battery and is defined in Florida State Statute 794.011 as “any oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object.” The Puerto Rico statute for the definition of sexual assault is found in Article 142,143,144,145,146,147. Individuals cannot give permission or consent if they are obviously incapacitated by any drug or intoxicant. They cannot give consent if they are unaware, unconscious, asleep, or physically or mentally unable to communicate non-consent. Furthermore, individuals cannot be forced, threatened, coerced, or deceived into giving consent, which may be especially pertinent in disciplinary or supervisory relationships.

## **Consent**

Consent is an exchange of words or actions that show an active, knowing and voluntary agreement to engage in mutually agreed upon sexually explicit touching or penetration. Consent must be informed, and freely and actively given. Each individual involved in the activity is responsible to either obtain or give consent prior to any sexual activity. If at any time during sexual interaction confusion should arise on the issue of consent, it is the responsibility of each individual involved to stop and clarify, verbally, the other's willingness to continue. Past consent to sexual activity does not imply future consent.

Consent may never be given by a minor (in the State of Florida, the age of consent to engage in sexual activity is 18 years; however, if a person is less than 24 years old, they may enter into consensual sexual contact with a person who is at least 16 years old)

Consent cannot be obtained through the use of physical force, threats, coercion (this includes the administration of a drug or substance that impairs the faculties of a person) or intimidation.

Consent may never be given by someone who is physically incapacitated as a result of alcohol or drug consumption (Voluntary or involuntary) or who is unconscious, unaware, or otherwise physically helpless. One may not engage in sexual activity with another who one knows or should reasonably know to be physically incapacitated.

A student's use of alcohol and/or drugs shall not diminish the student's responsibility to obtain consent before engaging in any sexual activity.

### **Non-Consensual Sexual Contact**

This is any intentional sexual touching, however slight, with any object, by a man or a woman, upon a man or woman that is without consent and/or by force.

#### **Examples of this behavior include, but are not limited to;**

- Intentional contact with the breast, buttocks, groin, or genitals;
- Intentional touching of another with breast, buttocks, groin, or genitals;
- Making another person touch someone or themselves in a sexual manner;
- Any intentional bodily contact in a sexual manner.

### **Non-Consensual Sexual Intercourse**

This is any sexual intercourse however slight, with any object, by a man or woman upon a man or woman that is without consent and/or by force.

Intercourse includes vaginal penetration by a penis, object, tongue or finger, anal penetration by a penis, object, tongue, or finger and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

### **Sexual Exploitation**

This occurs when a student takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses. Examples of sexual exploitation



include, but are not limited to:

- Invasion of sexual privacy;
- Prostituting another student;
- Non-consensual video or audio-taping of sexual activity;
- Going beyond the boundaries of consent (such as letting your friends hide in the closet to watch you having consensual sex)
- Engaging in voyeurism;
- Knowingly transmitting an STI or HIV to another student;
- Exposing one's genitals in non-consensual circumstances;
- Inducing another to expose their genitals;
- Sexually-based stalking and/or bullying may also be a form of sexual exploitation.

## **Support and Resources**

MTI, MTC encourages students to make use of all appropriate resources and will assist students in an allegation of sexual misconduct. For students located in Orlando, the primary resources will be the Operational Director and Dean of Students. Students located in Puerto Rico; there primary resources will be Counselors, Title IX coordinator, Security Department and the Dean of Students.

MTI, MTC shall enforce this policy through the student conduct system and also by enforcement of the Student Code of Conduct. Sexual offenses are considered as major violations of the Student Code of Conduct, and students found responsible are subject to sanctions up to and including expulsion from the school.

## **Stalking Policy and Procedures**

Statement of Purpose:

MTI, MTC is determined to provide a campus atmosphere free of violence and harassment for all members of the campus community. As a result, MTI, MTC does not tolerate stalking and will pursue the perpetrators of such acts to the fullest extent possible. MTI, MTC is also committed to supporting victims of stalking through the appropriate provision of safety, and support services. This policy applies equally to all members of the MTI, MTC community: students, faculty, administrators, staff, and campus visitors. Incidents occurring on and/or off campus are subject to the schools discipline process when such actions affect the learning/work environment or operations of the school.

Stalking incidents are occurring at an alarming rate on the nation's college campuses. It is a crime that happens to men and women of all races/ethnicities, Religions, ages, abilities, sexual orientation, and sexual identity. It is a crime that can affect every aspect of a victim's life. Stalking often begins with phone calls, emails, social networking posts and/or letter and can sometimes escalate to violence.

Stalking is a crime in both the state of Florida and Puerto Rico and is subject to criminal prosecution. Any student perpetrating such acts of violence will be subject to disciplinary action through the Office of the Dean of Students. This can include expulsion from MTI, MTC and/or criminal prosecution simultaneously.

## **Policy Jurisdiction**

This policy applies equally to all full or part-time MTI, MTC students.

## **Definition of Stalking:**

Stalking is a course of conduct directed at a specific person that is unwanted, unwelcome, or unreciprocated and that would cause a reasonable person to suffer emotional distress or fear for his or her safety, security, or well-being. Stalking includes, but is not limited to, repeated harassing or threatening (implicit or explicit) behaviors. Course of conduct is defined as “a pattern of actions composed of more than once act over a period of time, however short, supporting a continuity of conduct.”

Examples of stalking behavior include, but are not limited to:

- Repeatedly following or pursuing a person;
- Appearing at their place of residence, place of business, or classrooms;
- Making threatening or obscene gestures;
- Non-consensual communication, including, but not limited to, face-to-face, telephone calls, voice messages, text messages, electronic mail, social networking site postings, postings of pictures or information on websites, written letters, unwanted gifts, or any other communications that are undesired and/or place another person in fear;
- Surveillance and other types of observations including staring, “peeping”.
- Direct physical and/or verbal threats against a victim or a victim’s family member
- Gathering of information about a victim from family, friends, co-workers, and/or classmates
- Manipulative and controlling behaviors such as threats to harm self or threats to harm someone close to the victim
- Trespassing
- Non-consensual touching
- Vandalizing personal property
- Defamation or slander (lying to others about the victim).
- Cyber stalking: (also known as online harassment or electronic stalking) is defined as the persistent offensive, threatening communication through the Internet, via e-mail, chat rooms or instant messaging or through other electronic means. This includes the use of online, electronic, or digital technologies, including:
  - Posting of pictures or information in chat rooms or on websites
  - Sending unwanted/unsolicited email or talk request(s).
  - Posting private or public messages on Internet sites, social networking sites, and/or school bulletin boards
  - Installing spyware on a victim’s computer

- Using Global Positioning Systems (GPS) to monitor a victim

## **Reporting Stalking**

MTI, MTC encourages individuals to report suspected stalking situations to the appropriate law enforcements agencies and school officials. Reporting the stalking incidents is the most effective way action can be taken against the alleged stalker. In Puerto Rico the Office of the Dean of Students, Counselors, Private Security Department, are available to inform victims of the reporting procedures and offer a proper referral. In Orlando the Education Coordinator is available to inform victims of the reporting procedures and offer a proper referral. MTC, MTI offers services to victim even if they choose not to report the incident. The respective officers will provide services, advocates and information for victims in a safe and confidential setting.

In certain instances, MTI, MTC may need to report on incident to law enforcement authorities. Such circumstances include any incidents that warrant the undertaking of additional safety and security measures to the protection of the victim and the campus community or other situation in which there is clear and imminent danger, and when a weapon may be involved. The respective officers from Orlando and Puerto Rico will made the decision.

## **Safety for Victims of Stalking**

### **Stalking Victims' Rights**

MTI, MTC is committed to supporting victims of stalking by providing the necessary safety and support services. Student victims of stalking are entitled to reasonable accommodations. Because of the complex nature of this problem, the student victim may need additional assistance in obtaining one or more of the following areas:

- No-contact/ restraining order
- Change in academic schedule
- Imposition of interim suspension of the accused
- Recommend resources for medical and/or psychological support

For assistance obtaining these safety accommodations, please contact the CSA's in Puerto Rico or Orlando.

### **Stalking Victims' Rights**

Students on MTI, MTC campus have the right to live free of behaviors that interfere with students' educational goals. Students who report stalking have the right to:

- Be treated with dignity and respect, not subjected to biased attitudes or judgments
- Not having past and irrelevant conduct discussed during any resulting student conduct proceeding

- Changes in academic and/or living situation, if possible.
- All support services available regarding of the victim's choice of whether or not to file a school and/or criminal complaint
- Having one's identity protected, as per the Student Code of Conduct or other legal requirements.

### **Student Conduct Process**

Conduct sanctions for violations of this stalking policy and/or the Student Code of Conduct will be imposed in accordance with application policies found the in Student Handbook, including, but not limited to, expulsion from the Institution.

Accused students must be referred to the Office of the Vice President of Student Affairs at MTC and in MTI, to the Occupational Director and/or Student Handbook for more information regarding your rights, resolution of charges against a student, conduct procedures and responsibilities.

Adapted with the permission of the Stalking Resources Center, the National Center for Crime Victims and CALCASA (California Coalition against Sexual Assault) "*Model Campus Stalking Policy*".

### **PROCEDURES AND SANCTIONS FOR STUDENTS THAT INCURR IN THESE CRIMES**

#### **a. Procedure:**

- i. The affected person can refer to the Counselor or issue a written complaint to the Occupational Director, the Counselor, the Dean, and/or the Vice President of Student Affairs at MTC and MTI.
- ii. In the complaint, the affected person will recount the incident occurred and will identify those involved.
- iii. The Counselor will begin a preliminary investigation and will issue a written appointment to the defendant notifying of the fault that he/she is being accused of, and the date and time of the hearing in front of the Discipline Committee.
- iv. During the hearing, the defendant will have the opportunity of presenting his/her version of the incident as well as presenting proof to his/her favor; the plaintiff will be heard separately.
- v. Once the parts are heard, the Committee will reach a determination on or before ten (10) working days.

#### **b. Disciplinary Sanctions:**

- i. Verbal warning
- ii. Written warning with copy to the student record
- iii. Suspension for a definite period of time
- iv. Expulsion
- v. Denounce to the corresponding authorities

### **Appendix 1**

<i>Orlando Incidents</i>	year	On Campus	Non Campus	Public	Total
Murder/Non Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sexual Offense including; rape, funding	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sex Offenses, Non Forcible (incest and statutory rape)	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Robbery or theft	2023	0	0	6	6
	2022	0	0	0	0
	2021	0	0	0	0
Aggravated Assault	2023	0	0	7	7
	2022	0	0	0	0
	2021	0	0	3	3
Burglary	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Motor vehicle theft, or accessories	2023	0	0	15	15
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to alcohol laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to controlled substances laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Possession of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Liquor Law Violations	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Drugs Abuse Violation	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Possessions of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arson	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Simple Attack	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Threats	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Destruction/damage/vandalism of property	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Domestic Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Dating Violence**	2023	0	0	0	0
	2022	0	0	0	0

	2021	0	0	0	0
Stalking Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
<b>TOTAL</b>			0	31	31

\*\*These are the newly required VAWA Act

These campuses had no hate crimes reported for 2021, 2022, 2023

## Appendix 2

<i>Caguas Incidents</i>	year	On Campus	Non Campus	Public	Total
Murder/Non Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sexual Offense including; rape, funding	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sex Offenses, Non Forcible (incest and statutory rape)	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Robbery or theft	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Aggravated Assault	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Burglary	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Motor vehicle theft, or accessories	2023	0	0	0	0
	2022	0	0	0	0
	2021	1	0	0	0
Arrest Violations to alcohol laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to controlled substances laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Possession of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Liquor Law Violations	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Drugs Abuse Violation	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Possessions of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arson	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Simple Attack	2023	0	0	0	0
	2022	0	0	0	0

	2021	0	0	0	0
Threats	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Destruction/damage/vandalism of property	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Domestic Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Dating Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Stalking Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
<b>TOTAL</b>		1	0	0	0

\*\*These are the newly required VAWA Act

These campus had no hate crimes reported for 2021, 2022, 2023

### Appendix 3

<i>Vega Baja Incidents</i>	year	On Campus	Non Campus	Public	Total
Murder/Non Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sexual Offense including; rape, funding	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sex Offenses, Non Forcible (incest and statutory rape)	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Robbery or theft	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Aggravated Assault	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Burglary	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Motor vehicle theft, or accessories	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to alcohol laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to controlled substances laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Possession of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals:	2023	0	0	0	0
	2022	0	0	0	0

Liquor Law Violations	2021	0	0	0	0
	2023	0	0	0	0
Disciplinary Referrals: Drugs Abuse Violation	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Possessions of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arson	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Simple Attack	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Threats	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Destruction/damage/vandalism of property	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Domestic Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Dating Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Stalking Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
<b>TOTAL</b>		0	0	0	0

\*\*These are the newly required VAWA Act

These campus had no hate crimes reported for 2021, 2022, 2023

#### Appendix 4

<i>Bayamon Incidents</i>	year	On Campus	Non Campus	Public	Total
Murder/Non Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sexual Offense including; rape, funding	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sex Offenses, Non Forcible (incest and statutory rape)	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Robbery or theft	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Aggravated Assault	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Burglary	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Motor vehicle theft, or accessories	2023	0	0	0	0
	2022	0	0	0	0



	2021	0	0	0	0
Arrest	2023	0	0	0	0
Violations to alcohol laws	2022	0	0	0	0
	2021	0	0	0	0
Arrest	2023	0	0	0	0
Violations to controlled substances laws	2022	0	0	0	0
	2021	0	0	0	0
Arrest	2023	0	0	0	0
Possession of illegal weapons	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals:	2023	0	0	0	0
Liquor Law Violations	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals:	2023	0	0	0	0
Drugs Abuse Violation	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals:	2023	0	0	0	0
Possessions of illegal weapons	2022	0	0	0	0
	2021	0	0	0	0
Arson	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Simple Attack	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Threats	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Destruction/damage/vandalism of property	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Domestic Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Dating Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Stalking Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
<b>TOTAL</b>		0	0	0	0

\*\*These are the newly required VAWA Act

This campus had no hate crimes reported for 2021, 2022,2023

## Appendix 5

<i>Ponce Incidents</i>	year	On Campus	Non Campus	Public	Total
	2023	0	0	0	0
Murder/Non Negligent Manslaughter	2022	0	0	0	0
	2021	0	0	1	0
Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sexual Offense including; rape, funding	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sex Offenses, Non Forcible (incest and	2023	0	0	0	0
	2022	0	0	0	0

statutory rape)	2021	0	0	0	0
	2023	0	0	0	0
Robbery or theft	2022	0	0	0	0
	2021	0	0	0	0
Aggravated Assault	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Burglary	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Motor vehicle theft, or accessories	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to alcohol laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to controlled substances laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Possession of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Liquor Law Violations	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Drugs Abuse Violation	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Possessions of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arson	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Simple Attack	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Threats	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Destruction/damage/vandalism of property	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Domestic Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Dating Violence**	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Stalking Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
<b>TOTAL</b>		0	0	1	0

\*\*These are the newly required VAWA Act.

These campuses had no hate crimes reported for 2021, 2022,2023

## Appendix 6

<i>Mayaguez Incidents</i>	year	On Campus	Non Campus	Public	Total
Murder/Non Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Negligent Manslaughter	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sexual Offense including; rape, funding	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Sex Offenses, Non Forcible (incest and statutory rape)	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Robbery or theft	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Aggravated Assault	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Burglary	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Motor vehicle theft, or accessories	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to alcohol laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Violations to controlled substances laws	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arrest Possession of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Liquor Law Violations	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Drugs Abuse Violation	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Disciplinary Referrals: Possessions of illegal weapons	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Arson	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Simple Attack	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Threats	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Destruction/damage/vandalism of property	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
Domestic Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
	2023	0	0	0	0
	2022	0	0	0	0

Dating Violence**	2021	0	0	0	0
Stalking Violence **	2023	0	0	0	0
	2022	0	0	0	0
	2021	0	0	0	0
<b>TOTAL</b>		0	0	0	0

\*\*These are the newly required VAWA Act.

These campuses had no hate crimes reported for 2021, 2022,2023

## Appendix 7: List of CSA's

Director Ponce	Mr. Cruz Vega	(787) 709-7440 ext. 4017	<a href="mailto:cvega@mechtech.edu">cvega@mechtech.edu</a>
Director Mayagüez	Mrs. Deisha Aponte	(787) 834-5225 ext. 5021	<a href="mailto:daponte@mechtech.edu">daponte@mechtech.edu</a>
Vice President for Education	Mr. Isaías Rojas	(787) 744-1040 ext. 1001	<a href="mailto:isaiasrojas@mechtechcollege.com">isaiasrojas@mechtechcollege.com</a>
Student Welfare Coordinator	Dr. César Toro	(787) 834-5225 ext. 1708	<a href="mailto:ctoro@mechtechcollege.com">ctoro@mechtechcollege.com</a>
Campus Director	Mayra Sánchez	1-(407) 888-1111 ext. 6026	<a href="mailto:masanchez@mechtech.edu">masanchez@mechtech.edu</a>
Director Bayamón	Mr. Eric Rivera	(787) 797-1144 ext. 3014	<a href="mailto:erivera@mechtech.edu">erivera@mechtech.edu</a>
Director Vega Baja	Mrs. Carla Fontan	(787) 807-0575 ext. 2006	<a href="mailto:cfontan@mechtech.edu">cfontan@mechtech.edu</a>
Vice President of Student Affairs	Mrs. Lydia Rojas	(787) 744-1040 ext.1037	<a href="mailto:lrojas@mechtechcollege.com">lrojas@mechtechcollege.com</a>
Private Security	Security Representative	Facility at the branch	
Human Resources	Mrs. Agüilda Gómez	(787)744-1040 ext.1011	<a href="mailto:aguilda@mechtech.edu">aguilda@mechtech.edu</a>
Campus Safety Officer Orlando	Luis Bermudez	-(407) 888-1111 ext. 6026	<a href="mailto:Luisbermudez200@faculty.mechtech.edu">Luisbermudez200@faculty.mechtech.edu</a>
Campus Fire Safety	Martin Burgos	-(407) 888-1111 ext. 6026	<a href="mailto:Martinburgos164@faculty.mechtech.edu">Martinburgos164@faculty.mechtech.edu</a>

## Appendix 8

Link the State of Florida Sexual Predator data base

Florida Sexual Offenders and Predators at <http://offender.fdle.state.fl.us> or <http://www.instantcheckmate.com>

**Appendix 9:** Sex Offenders Registry website  
<https://www.fbi.gov/scams-safety/registry>

**Appendix 10:** Puerto Rico 2004 Penal Code  
[www.lexjuris.com/penal/lexpenal0.htm](http://www.lexjuris.com/penal/lexpenal0.htm)

**Appendix 11:** Alcohol abuse and illegal drugs use policy, sale and possession of drugs

<https://www.mtifl.com/wp-content/uploads/2015/06/Reglamento-sobre-Uso-Ilegal-de-Drogas-y-Abuso-de-Alcohol-2023-INGL.pdf>

**Appendix 12:** MTC, MTI Sexual Assault Policy

<https://www.mechtech.edu/wp-content/uploads/2024/04/Politica-de-asalto-sexual-con-las-agencias-de-servicios-por-recinto-Rev.-2024.pdf>

**Emergency Telephones**

National Guard- (787) 723-7700

American Red Cross- (787) 306-1238

Women's Advocate Office

Physical address: #1208 Ponce de León Avenue, R.H. Tod Corner, Santurce, Puerto Rico 00910-1382

Telephones:

(787)- 727-7676/723-3611

Free of charge 1-800-697-7676

Orientation line for women 24 hours/7 days a week

(787)-722-2977 Free of charge (787)-697-2977

**Center for the Help of Violence Victims (CAVV)**

Physical address: Health Department, P.O. Box 70184, San Juan, Puerto Rico 00936-0184

Telephone: 787-765-2285 (work schedule)

Free of charge 787-744-2028, 1-800-981-5721 (24 hours)

**Center for Social Aid**

Physical address: #931 Asunción St., Puerto Nuevo, San Juan, Puerto Rico 00916

Postal address: P.O. Box 7093, Bo. Obrero Station,

San Juan, Puerto Rico 00916-7093

Telephones: (787) 781-3965 y 781-9334 – Fax (787) 781-2333

Emergencies Service 911

Physical address: Filipo de Plana St., Martínez Nadal Highway (Corner), Bo. Monacillos, Río Piedras, San Juan, Puerto Rico 00936

Postal address: P.O. Box 270200, San Juan, Puerto Rico 00927-0200

Telephones: (787) 273-3011 y 273-3001 (911 Administration Office)

Fax (787) 792-0061; Emergency cases – 911

Email [correspondencia@E911.gobierno.pr](mailto:correspondencia@E911.gobierno.pr)

Help Center for Rape Victims - (787) 765- 2285

Puerto Rico State Police - (787) 793-1234